

HOUSTON AREA LEAGUE OF PC USERS, INC.  
BOARD OF DIRECTORS  
AGENDA FOR June 29th, 2002 MEETING

I. CALL TO ORDER AT 6:00 PM

1. Recognize any non-member guests
2. Election Committee Report.
3. Collect Conflict of Interest Statements (Agenda Attachment 1).
4. Approval of the minutes of the May 24th, 2002 Special Meeting of the Board of Directors. (Agenda Attachment 2).
5. Approval of the minutes of the March 7th, 2002 Board of Directors Meeting (Agenda Attachment 4).

II. REPORTS

1. Presidents Report ( Robert Gunn )
2. First Vice President – SIGs
3. Vice President – Communications ( Jay Thomas )
4. Vice President – Programs
5. Treasurer ( Wes Leggett ) (Agenda Attachment 9)
6. Membership Secretary ( Sharon O’Fiel )
7. Minutes of the May 15th, 2002 Executive Committee Meeting (Agenda Attachment 7)

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

1. Election of New Officers
2. Motion to form an Education Committee. ( Agenda Attachment 3, Sharon O’Fiel )
3. Motion to cancel the July 4th, 2002 Board of Directors Meeting. ( Agenda Attachment 5, Sharon O’Fiel )
4. Motion to Approve Special Interest Groups ( Agenda Attachment 6, Sharon O’Fiel )
5. Motion to appoint various functionaries ( Agenda Attachment 8, Sharon O’Fiel)

V. ADJOURN

Approved minutes of the June 29th, 2002 Meeting of the Board of Directors

ATTENDEES:

Officers:

President – Robert Gunn  
First Vice President – SIGs – open  
Vice President – Communications – Jay Thomas  
Vice President – Programs – open  
Treasurer & Recording Secretary – Wes Leggett  
Membership Secretary – Sharon O’Fiel

Directors:

Bret Branon–Absent  
Joe A. Brown  
John P. Chambers  
Dell Coleman  
David Dillard  
Don Dillard  
Scott Doctor–Absent  
Mark Flato  
Monte Goodman  
Al Green  
Reginald Hirsch  
J. Kolenovsky  
Larry Monks – Absent  
Mike Novominsky–Absent  
Sharon O’Fiel  
David R. Pausky  
John Pohlman  
Robert Stewart  
David Walter – Absent  
Brian Walters  
Stephen Whitt  
Ruben Wilson – Absent

Parliamentarian: Marilyn Gore

i. CALL TO ORDER AT 6:05 PM

Marilyn Gore presented the Election committee report for absent chairman.

Report follows:

HAL–PC Board of Directors Election

The 2002 HAL–PC Board of Directors Election was held on June 29. Below is a list candidates showing the number of votes cast for each. Names numbered one thru twelve were elected to 2 year terms. Names numbered

thirteen thru fifteen were elected to 1 year terms. Names numbered sixteen or greater were not elected.

- 1.Reuben K. Wilson --- 259
- 2.J Kolenovsky --- 258
- 3.Stephen W. Whitt --- 248
- 4.David Walter --- 247
- 5.John Pohlman --- 244
- 6.Al Greene --- 240
- 7.Don Dillard --- 235
- 8.David Dillard --- 234
- 9.Brian Walters --- 229
- 10.Dell Coleman --- 208
- 11.David L. (Mark) Flato --- 206
- 12.Robert E. Gunn --- 196
- 13.Larry Monks --- 193
- 14.Reginald Hirsch --- 188
- 15.Robert L. Stewart --- 172
- 16.Tim Kraemer --- 171
- 17.Jeff Campbell --- 169
- 18.Tommy Connell --- 133
- 19.Steve Schultz --- 131
- 20.Roselind Johnston --- 90

The conflict of interest statements were collected.

The chair asked if there were any objection to the approval of the minutes of the May 24 meeting. No objection was heard. The chair announced that the minutes were approved.

The chair asked if there were any objection to the approval of the minutes of the March 7 meeting. No objection was heard. The chair announced that the minutes were approved.

The president announced that Joe Brown wished to speak and gave him the floor. The prepared text that formed the basis of his comments follows.

To the Hal-PC board of directors;

As many of you know I have had two hospitalizations totaling nearly three weeks for unrelated problems this year. I have had a much more difficult recuperation than I anticipated. I have held on to that I would be able to return to working with the Hal-PC board to fill out my remaining term. Unfortunately, in the last week or so, it has become apparent that that was wishful thinking. My doctor has informed me that the full recovery from the effects of my second hospital stay could take a total of nine months. I was in denial of that for several days, but have now come to realize, based on me quality of life at this time that he was probably

right. Therefore, it is with a great deal of regret that I must tender my resignation effective immediately.

(signed) Joe A. Brown

Jay Thomas presented V.P. Communication report. He said the magazine print run had been reduced.

The treasurer presented his report as follows:

HAL-PC ends the month with no significant outstanding debt and the following balances;

Bank of America balances are:

cash \$110,911.40  
payroll \$2,500.01

Prudential account balances are:

Time Deposits	MM/ Cash	Net
\$745,139.33	\$3,508.20	\$748,647.53

Respectfully submitted,

Wesley L. Leggett,  
Treasurer

Sharon O’Fiel, the Membership secretary, presented her report.

The chairman directed the attention of the assembly to the minutes of the May 15 meeting of the executive committee.

The chair called for nominations to replace former board member Joe Brown. J. Kolenovsky nominated Jay Thomas. Monty Goodman nominated Tod Rosen. The chairman asked those in favor of Jay Thomas to raise their hand. Eleven members raised their had. The chairman asked for those in favor of Tod Rosen to raise their hand. Four members raised their hand. The chair announced that Jay Thomas was elected as the replacement board member. At this time Jay Thomas moved to join the other members of the assembly.

The chairman called for nominations for president. J Kolenovsky nominated Robert Gunn. David Pausky nominated Bob Stewart for the position of president. Members Pausky and Chambers spoke in favor of Stewart for president.

The chairman asked those in favor of Robert Gunn to raise their hand. Twelve members raised their had. The chairman asked for those in favor of Bob Stewart to raise their hand. Four members raised their hand. The chair announced that Robert Gunn was elected to the position of president

The chairman called for nominations for Vice President of Special Interest Groups. J Kolenovsky nominated Steven Whitt. No other nominations were heard. The chairman asked there was any objection to Steven Whitt for the position. None was heard. The chair announced that Steven Witt was elected by acclamation.

The chairman called for nominations for Vice President of Communications. J Kolenovsky nominated Jay Thomas. No other nominations were heard. The chairman asked there was any objection to Jay Thomas for the position. None was heard. The chair announced that Jay Thomas was elected by acclamation.

The chairman called for nominations for Vice President of Programs. J Kolenovsky nominated Mark Flato. No other nominations were heard. The chairman asked there was any objection to Mark Flato for the position. None was heard. The chair announced that Mark Flato was elected by acclamation.

The chairman called for nominations for Treasurer. J Kolenovsky nominated Al Green. No other nominations were heard. The chairman asked there was any objection to Al Green for the position. None was heard. The chair announced that Al Greene was elected by acclamation.

The chairman called for nominations for Membership Secretary. J Kolenovsky nominated Sharon O’Fiel. No other nominations were heard. The chairman asked there was any objection to Sharon O’Fiel for the position. None was heard. The chair announced that Sharon O’Fiel was elected by acclamation.

The chairman called for nominations for Recording Secretary. J Kolenovsky nominated Larry Monks. John Chambers stated that Marilyn Gore would make a good Secretary. I was pointed out that Marilyn Gore was not a member of the board. No other nominations were heard. The chairman asked there was any objection to Larry Monks for the position. None was heard. The chair announced that Larry Monks was elected by acclamation.

Sharon O’Fiel made a motion as follows:

Whereas Education is the primary mission of HAL–PC;

BE IT RESOLVED that HAL–PC shall have an Education Committee;

Be it further resolved that The Education Committee shall be responsible for the development, management, maintenance, and administration of all training and continuing education programs of HAL–PC, including those for Certification and Accreditation; coordination of all such responsibilities with other professional and academic groups; and the development and management of such financial resources as may be necessary to assist HAL–PC in the implementation of all such programs. The Committee may establish its own income and budgets with the approval of the Board. The

Committee may employ and compensate management, administrative and academic personnel. Be it further resolved that The Education Committee shall select subjects for educational series and make all necessary arrangements, call on Standing Committees for assistance as needed in the line of their normal functions and maintain a record of the Committee's activities and submit a monthly report summarizing the activities of the Committee throughout the month to the HAL-PC Board. Be it further resolved that the members of the Education Committee shall be Anne Sipes, Jeff Hupp, Larry Monks, Steve Whitt, J. Kolenovsky and Joanne Ballato.

The motion was seconded.

Following a short discussion David Pausky passed out an Amendment to the Motion as follows:

Amendment to Motion on Agenda Attachment 3

WHEREAS Education is the primary mission of HAL-PC;

BE IT RESOLVED that HAL-PC shall have an Education Committee.

BE IT FURTHER RESOLVED that The Education Committee shall be responsible for the development, management, maintenance and administration of all formal training and continuing education programs of HAL-PC, including those for Certification and Accreditation; and that it be responsible for coordinating with professional associations and academic groups to meet such requirements.

BE IT FURTHER RESOLVED that The Education Committee shall select subjects for educational series and make all necessary arrangements, call on Standing Committees and Officers for assistance as needed in the line of their normal functions. They will maintain a record of the Committee's activities and submit a monthly report to the HAL-PC Board summarizing those activities.

BE IT FURTHER RESOLVED that The Education Committee will operate on a budget approved by the HAL-PC Board with all reporting to HAL-PC's central accounting. The Committee may employ and compensate management, administrative and academic personnel within its budget limitations.

BE IT FURTHER RESOLVED that the members of The Education Committee shall be:

Anne Sipes, Jeff Hupp, Larry Monks, Steve Whitt, J. Kolenovsky and Joanne Ballato.

Monty Goodman asked if any of the members of the committee were to be compensated. The chair replied that they were not to be compensated. J Kolenovsky stated that he felt that the committee should be a standing

committee.

Sharon O’Fiel agreed to the changes to her original motion. The amended motion was seconded.

The chair asked if there was any objection to the passage of the motion as amended. No objection was heard.

The chair announced that the motion had passed by acclamation.

J Kolenovsky asked who was to be the chairman of the committee. The chairman said that would be announced at the next meeting.

Sharon O’Fiel made a motion as follows:

Motion to cancel the July BoD meeting

Whereas Article IV, G. states Board meetings shall be held monthly or as directed by the Board.

Whereas the HAL–PC Board of Directors has another scheduled Board Meeting on July 4th, 2002.

Be it hereby resolved that the July 4th, 2002 Board of Directors meeting is hereby canceled.

Be it further resolved the the next Board of Directors meeting shall occur on August 1st, 2002 at 7pm.

The motion was seconded.

John Chambers asked if we hadn’t done this already. The chair responded that at the motion intended to accomplish this at the last meeting had instead moved the June meeting to the end of the month.

The chair asked if there was any objection to the passage of the motion. No objection was heard.

The chair announced that the motion had passed by acclamation.

Sharon O’Fiel made a motion as follows:

Motion to Approve Special Interest Groups

Whereas: the HAL–PC bylaws state that in order for a Special Interest Group to maintain its status as a recognized Special Interest Group it must meet criteria recommended by the Special Interest Group committee and be approved by the Board. Whereas HAL–PC has many established Special Interest Groups.

Be it resolved: The HAL-PC Board of Directors does approve all of HAL-PC's existing Special Interest Groups.

The motion was seconded.

The chair asked if there was any objection to the passage of the motion.

No objection was heard.

The chair announced that the motion had passed by acclamation.

Sharon O'Fiel made a motion as follows:

Motion to appoint various functionaries

WHEREAS: THE HAL-PC Bylaws allow the Board of Directors to appoint Member Services Director, Vendor Liaison Officer, Bulletin Board System Operators, Volunteer Coordinator, Welcome Committee Chairman. and other functionaries as the Board may deem necessary.

WHEREAS: the Board of Directors has determined a need for some of these functionaries.

Be it hereby resolved: The HAL-PC BOARD OF DIRECTORS appoints:

Don Hawkins as Bulletin Board System Operator

Kim Munro as Volunteer Coordinator

The motion was seconded.

Monty Goodman asked if Kim Munro is compensated. The chairman replied that she is a paid employee. Monty Goodman stated he felt the position should be filled by someone that wasn't receiving compensation.

The chair asked those in favor of passage of the motion to raise their hand. Nine members raised their hand. J Kolenovsky stated that he was abstaining from voting.

The chair announced that the motion had passed.

V. ADJOURN

In the face of the dissolving assembly, Jay Thomas moved to adjourn. The motion was seconded.

The June 29th, 2002 Board of Directors Meeting adjourned at 6:58 pm.

Respectfully Submitted,  
Wes Leggett  
Recording Secretary



**Agenda Attachment 1**  
**Name**

---

**HOUSTON AREA LEAGUE OF PC USERS, INC.**  
**CONFLICT OF INTEREST STATEMENT**

Applicable excerpt from the HAL-PC Bylaws:

***ARTICLE V. CONFLICT OF INTEREST***

A. No Director may accept any compensation or remuneration for serving as a Director.

B. Each Director shall submit to the Secretary, in writing, a list of potential commercial conflicts of interest. Until this list is submitted, the Director shall not be entitled to vote. This list shall be updated by each Director throughout the year as changes occur. No Director shall vote on matters in which he or she either has or has the appearance of having a commercial conflict of interest.

C. Two-thirds (2/3) of the Directors present and voting may deem any Director to have a commercial conflict of interest.

**Please list all potential commercial conflicts of interest below.**

**In addition to the company name, please add a description of that company's business and the potential conflict of interest. Continue on the back of the sheet if required.**

**Sign and date on bottom of front page.**

**Also list a complete description of all HAL-PC property in your possession including manufacturer and serial numbers.**

---

---

---

---

---

---

---

---

---

---

*Items listed on back, if any, are included in this itemization.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Agenda Attachment 2

Unapproved minutes of the May 24th, 2002 Special Meeting of the Board of Directors

HOUSTON AREA LEAGUE OF PC USERS, INC.  
MINUTES OF May 24th, 2002  
BOARD OF DIRECTORS MEETING  
4543 Post Oak Place  
Houston, Texas

Any corrections, changes, additions to these minutes will be noted in the next month's minutes when the minutes are approved by the Board.

### ATTENDEES:

#### Officers

President Robert Gunn  
First Vice President – SIGs  
Vice President – Communications Jay Thomas  
Vice President – Programs Josie Duffey  
Treasurer & Recording Secretary Wes Leggett  
Membership Secretary Sharon O'Fiel

#### Directors:

Michelle Annis  
Norman Blaylock  
Bret Branon–Absent  
Joe A. Brown–Absent  
John P. Chambers  
Stephen Cravey  
Scott Doctor–Absent  
William A Goetschius  
Monte Goodman– Absent  
Robert P Grefe  
Donald McGowan–Absent  
Joseph E Morris Jr  
Mike Novominsky–Absent  
David R. Pausky– Absent

Parliamentarian: Marilyn Gore

#### i. CALL TO ORDER AT 7:10 PM

John Chambers requested a change of agenda. The chair pointed out that this was a Special Meeting called for the specific purpose of addressing the three motions on the agenda.

John Chambers made a motion to adjourn.  
No second was heard.

Jay Thomas made a motion as follows:

Motion to set the date of the next general election of Directors, Jay Thomas

Whereas: The online election system is in place and has been tested, and

Whereas: All members of HAL-PC as of the record date for notice of the June meeting (May 9, 2002) will have a special voting key printed on the mailing label of their magazine, and

Whereas: All members of HAL-PC as of the record date for notice are in the voting database, and

Whereas: the list of candidates for director has been loaded into the voting system, and

Whereas: there is a General Meeting planned for June 29th, 2002,

BE IT HEREBY RESOLVED: That the record time for the general election of Directors shall be 1:00 pm to 3:00 pm, June 29th, 2002.

BE IT FURTHER RESOLVED: That electronic voting will commence on June 1st, 2002 and continue until the close of the record time for the election: 3:00 pm, June 29th, 2002.

BE IT FURTHER RESOLVED: At the close of voting on June 29th, 2002, the Election Committee will generate and present to the membership a report of votes cast and duly elected Directors.

The motion was seconded.

The chair asked if there was any objection to the passage of the motion.

No objection was heard.

The chair announced that the motion passed.

Jay Thomas made a motion as follows:

Motion to set the date of the July 2002 Board of Directors Meeting, Jay Thomas

Whereas: the Board of Directors normally meets on the first Thursday of the month, and

Whereas: the first Thursday in July of 2002 is July 4th, and

Whereas: July 4th is a legal holiday, and

Whereas: The July Board of Directors Meeting is the first meeting of the Board of

Directors after the election of new Directors, and

Whereas: The election of Officers should be conducted at the July Board of Directors Meeting.

BE IT THEREFORE RESOLVED: that the July Board of Directors Meeting shall be held on Tuesday, July 10th, 2002.

The motion was seconded.

It was pointed out that July 10th, 2002 was a Wednesday. Arguments were heard for a change in the proposed date. Following debate on the merits of various days, Jay Thomas amended his motion to reschedule the BOD meeting to 6:00 P.M. June 29, 2002.

The chair asked if there was any objection to the passage of the motion as amended. No objection was heard. The chair announced that the motion had passed.

Jay Thomas made a motion as follows:

Motion to extend the budget, Jay Thomas

Whereas: HAL-PC's Fiscal Year ends on May 31st, 2002, and

Whereas: New Officers are to be elected at the July 2002 Board of Directors Meeting, and

Whereas: The authority of the organization to make disbursements relies on a budget being in place.

NOW THEREFORE BE IT RESOLVED:

That the budget in place for the fiscal year ended May 31, 2002 be continued at the same monthly rate until a new budget is approved no later than the adjournment of the September 2002 Board of Directors Meeting.

The motion was seconded.

The discussion was ended by a call of the question.

The chair asked who was in favor of the motion.

While the method of voting hadn't been specified, four members raised their hand.

Several of the members who hadn't yet voted then made comments that couldn't be considered a yea or a nay vote. Two, or more members, stated that they would "vote in favor if..", the if requiring discussion. One member abstained by stating, "I can't vote, unless..", the unless requiring further discussion.

A member that had not yet voted stated "I vote for, you can discuss it, I'm leaving" and then left the assembly. This provided a total of six votes in favor of the motion and one

abstaining.

Several members rose and started for the door.

V. ADJOURN

In the face of the dissolving assembly, Stephen Cravey moved to adjourn.  
The motion was seconded.

The May 24th, 2002 Board of Directors Meeting adjourned at 7:48 pm.

Respectfully Submitted,  
Wes Leggett  
Recording Secretary

### **Agenda Attachment 3, Sharon O’Fiel**

Whereas Education is the primary mission of HAL–PC;

BE IT RESOLVED that HAL–PC shall have an Education Committee;

Be it further resolved that The Education Committee shall be responsible for the development, management, maintenance, and administration of all training and continuing education programs of HAL–PC, including those for Certification and Accreditation; coordination of all such responsibilities with other professional and academic groups; and the development and management of such financial resources as may be necessary to assist HAL–PC in the implementation of all such programs. The Committee may establish its own income and budgets with the approval of the Board. The Committee may employ and compensate management, administrative and academic personnel.

Be it further resolved that The Education Committee shall select subjects for educational series and make all necessary arrangements, call on Standing Committees for assistance as needed in the line of their normal functions and maintain a record of the Committee’s activities and submit a monthly report summarizing the activities of the Committee throughout the month to the HAL–PC Board.

Be it further resolved that the members of the Education Committee shall be Anne Sipes, Jeff Hupp, Larry Monks, Steve Whitt, J. Kolenovsky and Joanne Ballato.

## Agenda Attachment 4

Unapproved minutes of the March 7th, 2002 Board of Directors Meeting.

HOUSTON AREA LEAGUE OF PC USERS, INC.  
MINUTES OF March 7th, 2002  
BOARD OF DIRECTORS MEETING  
4543 Post Oak Place  
Houston, Texas

Any corrections, changes, additions to these minutes will be noted in the next month's minutes when the minutes are approved by the Board.

### ATTENDEES:

#### Officers

President Robert Gunn  
First Vice President – SIGs Mike Mashburn  
Vice President – Communications Jay Thomas  
Vice President – Programs Josie Duffey  
Treasurer Wes Leggett  
Membership Secretary Sharon O'Fiel  
Recording Secretary Anne Sipes

#### Directors:

Michelle Annis  
Norman Blaylock  
Bret Branon–Absent  
Joe A. Brown–Absent  
John P. Chambers  
Stephen Cravey  
Scott Doctor–Absent  
William A Goetschius  
Monte Goodman  
Robert P Grefe  
Donald McGowan–Absent  
Joseph E Morris Jr  
Mike Novominsky–Absent  
David R. Pausky

Parliamentarian: Marilyn Gore

#### i. CALL TO ORDER AT 7:05 PM

Jay Thomas made a motion ( motion010302, Attachment 1) to approve the Minutes of the February 7th, 2002 Board of Directors Meeting.

The motion passed.

## II. REPORTS

The President reported that we have had our first meeting of the Executive Committee. He stated that the Executive Committee had reviewed the top ten priority list of the Vote 2000 campaign. He stated that we had finally gotten the General Audit. He also stated that we had been provided with a list of our deficiencies. He stated that progress had been made on the Billing and the Membership System. He said that we still had a way to go on the office re-organization. He said that product availability had been addressed and that the new mail server was up and we are prepared to offer e-mail addresses to all HAL-PC Members. He said that multiple attempts had been made to develop a policies and procedures manual. He said that those attempts had gotten nowhere. He said that the Membership Surveys had been done and that there had been a valiant attempt at bylaws changes. He said that we had fallen on our face in the area of expanding the boundaries of HAL-PC. He stated that he had gotten approval to install card readers in the building for the new membership cards and that we had a design for the cards. He said that the new business cards had been printed.

The President stated that the Executive Committee had met with a professional who would be willing to come in and address the issue of the office reorganization. He stated that the Executive Committee had agreed unanimously to present this option to the Board.

The President called for discussion.

Jay Thomas stated that there had been enough pontificating. The Auditors have told us that we need a new accounting system. He stated that we needed to quit talking about it and do something.

Mike Mashburn commented that the Auditors would want a meeting with Management before the final Audit.

Josie Duffey stated that even though she had supported the idea of bringing in this professional in the Executive Committee she now felt that we should take bids before hiring someone.

Wes Leggett stated that he had already asked the auditors for a recommendation and that they had refused to recommend anyone.

Monte Goodman suggested forming another committee.

John Chambers stated that he believed we should create a committee and give that committee the power to both hire and fire.

Aubrey Farb stated that the auditors were very uneasy about representing HAL-PC because of all of the problems they encountered while trying to do the audit and because



of all the problems they foresee in the future. He stated that we were putting the cart before the horse. He stated that HAL-PC needs an Executive Director.

Michelle Annis stated that there was no way to track billing on filtering. She stated that the auditors saw the President as the problem.

Jeff Hupp stated that the auditors hadn't talked to anyone except the people in the front office.

Anne Sipes stated that Aubrey Farb was only listening to Michelle Annis.

Michelle Annis stated that she wanted that statement included in the minutes.

William Goetschius asked if there was a contract in place for this professional.

Monte Goodman stated that the people in back would not cooperate with the people in the office.

John Chambers stated that it wasn't the back or the front. He stated that HAL-PC has no Management.

Scott Doctor stated that communication was the biggest problem. He said that we are making a big push. He said that every time we get to this wall we take four steps back.

Jay Thomas stated that we need someone with no political baggage. He said that when it comes down to rubber meets the road implementation we fall down. He stated that Michelle Annis does not have time to install and implement a new accounting system.

Aubrey Farb stated that HAL-PC needs management.

Scott Doctor stated that we should develop a plan that includes Education.

Monte Goodman proposed forming another committee.

John Chambers stated that we are not managed.

Someone pointed out that the Board of Directors is the management and the Board of Directors does have the authority to manage HAL-PC. The President is the CEO according to the bylaws.

There was a motion to hire the consultant recommended by the Executive Committee. The motion failed.

The VP-SIGs offered his report ( vp-sigs-rpt-0203.pdf )

The VP-Communications offered his report. He stated that HALNet had just gone through a major server upgrade.

William Goetschius complained that he had lost the email that he had been storing on the mail server.

The VP–Communications stated that read email did not make the transition.

Jeff Hupp stated that he would restore the read email for the individuals who asked for it and that they should be referred to him.

Monte Goodman stated that the new system does look good.

The VP–Programs offered her report.

The Treasurer offered his report.

There was discussion among Board members regarding a member that had made lewd remarks to another member at a SIG Meeting. The offended party had complained to the Board of Directors. The Board of Directors is not really in a position to take formal action. HAL–PC does not own the building.

Anne Sipes made a motion ( motion020302, Attachment 2) to deem Michelle Annis, Mike Mashburn, Joe Morris Jr and William Goetschius to have a conflict of interest for the purpose of voting on motions 2, 3 and 4 at this, the March 7th, 2002 meeting of the Board of Directors of HAL–PC.

The motion failed for the lack of a second.

Anne Sipes made a motion ( motion030302, Attachment 3) forbidding the Office Manager from hiring Board Members to work as Office employees and an instruction that said practice will cease immediately. (Attachment 3)

The motion failed for the lack of a second.

Anne Sipes made a motion ( motion040302, Attachment 4) to revoke the position of Office Manager, make the Officers of HAL–PC responsible for the management of their areas as established by the bylaws of HAL–PC and establish that the paid employee positions shall be: Assistant to the Treasurer 1, Assistant to the Treasurer 2, Assistant to the Membership Secretary 1, Assistant to the Membership Secretary 2, Assistant to the VP Communications 1 and Assistant to the VP Communications 2 until such time as an Executive Director is hired and is able to better determine HAL–PC's staffing requirements. (Attachment 4).

The motion failed.

Monte Goodman made a motion ( motion050302, Attachment 5) that the HAL–PC Office Manager is granted the authority to determine which persons in the Business Office, Front Desk and First Tier Tech Support will have access to Front Desk, Administrative and User Tech Support functions in the HALNet User Management System and shall communicate those determinations to the V.P. of Communication for

prompt implementation. (Attachment 4)

Stephen Cravey asked if Monte Goodman was really proposing that the Office Manager be given authority over an Elected Officer.

Monte Goodman said yes that was what he was proposing.

The motion passed.

V. ADJOURN

Bob Grefe made a motion ( motion060302 )to adjourn.

The March 7th, 2002 Board of Directors Meeting adjourned at 8:48 pm.

Respectfully Submitted,  
Anne Sipes  
Recording Secretary

## **Agenda Attachment 5, Sharon O’Fiel**

Motion to cancel the July BoD meeting

Whereas Article IV, G. states Board meetings shall be held monthly or as directed by the Board.

Whereas the HAL–PC Board of Directors has another scheduled Board Meeting on July 4th, 2002.

Be it hereby resolved that the July 4th, 2002 Board of Directors meeting is hereby canceled.

Be it further resolved the the next Board of Directors meeting shall occur on August 1st, 2002 at 7pm.

## **Agenda Attachment 6, Sharon O’Fiel**

### Motion to Approve Special Interest Groups

Whereas: the HAL–PC bylaws state that in order for a Special Interest Group to maintain its status as a recognized Special Interest Group it must meet criteria recommended by the Special Interest Group committee and be approved by the Board.

Whereas HAL–PC has many established Special Interest Groups.

Be it resolved: The HAL–PC Board of Directors does approve all of HAL–PC’s existing Special Interest Groups.

## Agenda Attachment 7

Minutes of the May 15th, 2002 Executive Committee Meeting

HOUSTON AREA LEAGUE OF PC USERS, INC.  
MINUTES OF May 15th, 2002  
Executive Committee Meeting  
4543 Post Oak Place  
Houston, Texas

### ATTENDEES:

#### Officers

President – Robert Gunn  
First Vice President – SIGs open  
Vice President – Communications Jay Thomas  
Vice President – Programs Josie Duffy – absent  
Treasurer – Wesley Leggett  
Membership Secretary – Sharon O’Fiel  
Recording Secretary – open

#### Directors:

Joe A. Brown–Absent  
David R. Pausky

### i. CALL TO ORDER AT 7:00 PM

The President appointed Wes Leggett Recording Secretary pro–tem. Jay Thomas then made a motion to appoint Wes Leggett to the position of recording Secretary. The motion was seconded. The motion passed by acclamation.

The President made a motion to hold a special board meeting on May 24.  
Discussion about the date followed.  
The 24th was agreed upon by acclamation.

The President made a motion to place the following items on the agenda of the special meeting.

1. A motion to set the annual election of the HAL–PC board members for June 29.
2. A motion to reschedule the Board Meeting to occur on July 4 of this year to July 10, based on the SIG schedule information of availability of meeting space.
3. A motion to continue spending at the present levels until the September Board Meeting.

The motion was seconded and passed by acclamation.

V. ADJOURN

The May 15th, 2002 Executive Committee Meeting adjourned.

Respectfully Submitted,  
Wes Leggett  
Recording Secretary

## **Agenda Attachment 8, Sharon O’Fiel**

Motion to appoint various functionaries

WHEREAS: THE HAL–PC Bylaws allow the Board of Directors to appoint Member Services Director, Vendor Liaison Officer, Bulletin Board System Operators, Volunteer Coordinator, Welcome Committee Chairman. and other functionaries as the Board may deem necessary.

WHEREAS: the Board of Directors has determined a need for some of these functionaries.

Be it hearby resolved: The HAL–PC BOARD OF DIRECTORS appoints:

Don Hawkins as Bulletin Board System Operator  
Kim Munro as Volunteer Coordinator